



St Philip Westbrook C of E Primary School

"Together we aim high and with God's love we can fly"

Residential Visits – Code of Conduct

- a. The study visit has been arranged as an invaluable addition to the curricular provision provided by the school.
- b. The visit is an educational experience, which requires your active participation in discussions, curriculum work, creative activities and conducted tours or visits.
- c. To ensure you gain the maximum value possible from your visit it is necessary to clarify certain rules before the trip.
- d. It is necessary that you acknowledge and accept these conditions and maintain a high standard of behaviour at all times.

Discipline

From experience, and your own safety, we have developed a set of rules, which all students should agree to follow.

These are in addition to any specific establishment regulations and therefore we ask you to agree to the following:

1. That I will remain in the accommodation unless I have my teacher's permission to leave.
2. I will not take CD players, mobile phones, electronic games or any other expensive equipment.

General

I therefore agree that I will:

1. Co-operate with the staff and other students to make this visit enjoyable, trouble free and educationally rewarding for all.
2. Have the appropriate equipment, as necessary with me for all visits and activities.
3. Clearly label my baggage both inside and out.
4. Participate in all activities during the visit.
5. Dress appropriately and with sensible shoes as directed by the teacher.
6. Be punctual at all times for meals and work sessions.
7. Behave quietly and sensibly in the accommodation to avoid inconvenience to other guests and accommodation management.
8. Remain attentive and act sensibly at all times.
9. Remain alert during excursions or other organised events.
10. Only allow visitors into my room if this has been agreed with by a member of staff.
11. Remain in my room until next morning after 'lights out' unless in an emergency.
12. Remain in my room in the mornings until notified by a member of staff to leave (unless in an emergency or to use toilet facilities).
13. Respect others property and I will not disturb or remove items that do not belong to me.
14. I am aware that my parents/guardians will be contacted in the event of misconduct or persistent misbehaviour and if this continues I may be sent home early at my own cost or my parents asked to collect me.
15. To consider other guests and after lights out settle down to sleep and ensure I do not keep others awake.

Group leaders have a particular responsibility to students of all ages to act in loco parentis.

Signed:..... Dated.....