



## St Philip CE Primary School, Westbrook, Warrington



St Philip's Centre District Centre  
Westbrook  
Warrington  
WA5 8UE  
Tel: 01925 445391

[StPhilips\\_Primary@sch.warrington.gov.uk](mailto:StPhilips_Primary@sch.warrington.gov.uk)

Dear applicant,

Thank you for taking an interest in our school. We are extremely proud to be judged as 'outstanding' in all areas by Ofsted in April 2025 and we hope you will consider applying for this post. St. Philip's Church of England Primary school is a highly successful, three-form intake school with over 600 children on roll. Our children are delightful, and we pride ourselves on the values they demonstrate at school.

Our school is set within impressive grounds which we use widely to support the curriculum. We have ample space for sports' facilities as well as a Forest School area. We also enjoy our Spiritual Garden as a place of calm and reflection.

Our building is maintained to a high standard and we enjoy excellent facilities which aid high quality teaching and learning.

Joining our school would mean joining a team of teachers who are highly dedicated to achieving the very best for our children. As a teacher, you would also work with an incredible group of support staff who help to make our school a place where staff and children all flourish.

We would love to welcome you to our school so you can see for yourself the advantages of working at our school. To arrange a school visit, please call the school office on 01925 445391 or email at [stphilips\\_primary\\_business@sch.warrington.gov.uk](mailto:stphilips_primary_business@sch.warrington.gov.uk)

In the meantime, further information about our school can be viewed on our school website at [www.stphilipwestbrook.co.uk](http://www.stphilipwestbrook.co.uk) Please do also view our promotional video which is available at [About Us - St Philip Westbrook C of E Primary School](#)

I look forward to reading your application.

Yours faithfully

*Paul Stanley*

Headteacher





## Teacher job description

Employment details	
Job title	Teacher Temporary contract for Maternity cover
Reports to	Headteacher
Hours of work	Full-time
Salary	M1 – M6: £32,916 - £45,352

### General duties

- Continuously meet at least the minimum standards outlined in the DfE's 'Teachers' Standards'.
- Comply with school policies and procedures, in particular those relating to child protection and safeguarding.
- Attend staff meetings, INSET days, parents' evenings, parent consultation meetings, and any other functions or meetings required.
- Take responsibility for completing CPD and keeping up to date with developments relating to subject matter.
- Establish effective working relationships with colleagues and set a good example for pupils through a high level of professionalism.
- Participate in any performance-related appraisal arrangements made by the school.

### Teaching

- Set high expectations which inspire, motivate and challenge pupils by:
  - Establishing a safe and stimulating environment for pupils, rooted in mutual respect.
  - Setting goals that stretch and challenge pupils of all backgrounds, abilities and dispositions.
  - Demonstrating consistently the positive attitudes, values and behaviour which are expected of pupils.
- Promote good progress and outcomes for pupils by:
  - Being accountable for pupils' attainment, progress and outcomes.
  - Being aware of pupils' capabilities and prior knowledge, and planning teaching to build on these.
  - Guiding pupils to reflect on the progress they have made and their emerging needs.





- Demonstrating knowledge and understanding of how pupils learn and how this impacts teaching.
  - Encouraging pupils to take a responsible and conscientious attitude to their own work and study.
- Demonstrate good subject and curriculum knowledge by:
  - Having a secure knowledge of the relevant subjects and curriculum areas, fostering and maintaining pupils' interest in the subject, and addressing misunderstandings.
  - Demonstrating a critical understanding of developments in the subject and curriculum areas, and promoting the value of scholarship.
  - Demonstrating an understanding of and taking responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject.
  - Demonstrating a clear understanding of systematic synthetic phonics for early reading.
  - Demonstrating a clear understanding of appropriate teaching strategies for early maths.
- Plan and teach well-structured lessons by:
  - Imparting knowledge and developing understanding through effective use of lesson time.
  - Promoting a love of learning and children's intellectual curiosity.
  - Setting homework and planning other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired.
  - Reflecting systematically on the effectiveness of lessons and approaches to teaching.
  - Contributing to the design and provision of an engaging curriculum within the relevant subject areas.
- Adapt teaching to respond to the strengths and needs of all pupils by:
  - Knowing when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively.
  - Having a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these.
  - Demonstrating an awareness of the physical, social and intellectual development of children, and knowing how to adapt teaching to support pupils' education at different stages of development.
  - Having a clear understanding of the needs of all pupils, including pupils with SEND, pupils of high ability and pupils with EAL, and be able to use and evaluate distinctive teaching approaches to engage and support them.
- Make accurate and productive use of assessment by:
  - Knowing and understanding how to assess the relevant subject and curriculum areas, including statutory assessment requirements.
  - Making use of formative and summative assessment to monitor pupils' progress.
  - Using relevant data to monitor progress, set targets, and plan subsequent lessons.
  - Giving pupils regular feedback, both orally and through accurate marking, and encouraging pupils to respond to the feedback.
- Manage behaviour effectively to ensure a good and safe learning environment by:





- Having clear rules and routines for behaviour in classrooms, and taking responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's Behaviour Policy.
- Having high expectations of behaviour, and establishing a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly.
- Managing classes effectively, using approaches which are appropriate to pupils' needs in order to involve and motivate them.
- Maintaining good relationships with pupils, exercising appropriate authority, and acting decisively when necessary.
- Fulfil wider professional responsibilities by:
  - Making a positive contribution to the wider life and ethos of the school.
  - Developing effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support.
  - Deploying support staff effectively.
  - Taking responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues.
  - Communicating effectively with parents with regard to pupils' achievements and wellbeing.

#### Personal and professional conduct

- Be supportive of the ethos and values promoted within our Christian school
- Be supportive of the aims and objectives of our Christian school
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school, by:
  - Treating pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position.
  - Having regard for the need to safeguard pupils' wellbeing, in accordance with statutory provisions.
  - Showing tolerance of and respect for the rights of others.
  - Not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs.
- Ensuring that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards in attendance and punctuality.
- Having an understanding of, and always act within, the statutory frameworks which set out teachers' professional duties and responsibilities.





### Organisation

- Assist in the development of the subject curriculum, schemes of work, teaching resources, marking policies and teaching strategies alongside other subject teachers and the subject leader.
- Identify clear teaching objectives, content, and lesson structures, and plan sequences of lessons appropriate to the subject content and the pupils being taught.
- Incorporate the use of resources into lesson plans, ensuring that equipment is in good working order and suitable for teaching use, and that resources are used effectively.

### Additional duties

- Assist with the promotion of their subject in the school, e.g. through creating displays of pupils' work.
- Carry out additional tasks as reasonable expected under the direction of the headteacher.







## Teacher person specification

Qualifications and training	
Essential	Desirable
<ul style="list-style-type: none"> <li>QTS.</li> <li>A 2:1 or above degree in their subject area or a related subject.</li> </ul>	
Skills and experience	
Essential	Desirable
<ul style="list-style-type: none"> <li>At least two years of experience teaching within a school environment or, for early career teachers, work or voluntary experience in a comparable environment.</li> <li>Conducting assessments, keeping records and producing reports on pupils.</li> <li>Implementing safeguarding procedures in schools.</li> </ul>	<ul style="list-style-type: none"> <li>Experience teaching key stage 1 pupils.</li> </ul>
Knowledge	
Essential	Desirable
<ul style="list-style-type: none"> <li>A clear understanding of the subject's curriculum and examination specifications across key stage 2.</li> <li>Sufficient knowledge to answer subject-related questions raised by pupils.</li> <li>An ability to use different teaching methods and adapt to cater for pupils' different needs.</li> <li>Knowledge of effective intervention strategies to improve the quality of teaching and learning.</li> </ul>	<ul style="list-style-type: none"> <li>An understanding of relevant legislation and educational developments.</li> <li>An understanding of how assessment and attainment information can be used to improve practice.</li> <li>Skills in effective resource management and deployment.</li> </ul>
Personal traits	
The successful candidate will be	
<ul style="list-style-type: none"> <li>Supportive of the ethos and values promoted within our Christian school</li> <li>Supportive of the aims and objectives of our Christian school</li> <li>Punctual, with a good attendance record.</li> </ul>	





- An excellent communicator, verbally and in writing.
- Organised.
- An excellent time manager.
- Hardworking, with high expectations of themselves and their professional standards.
- Committed to CPD.
- Able to work both independently and as part of a team.
- Able to maintain successful working relationships with other colleagues.
- Able to plan and resource effective interventions to meet curricular objectives.
- Driven and energetic.

**The successful candidate may also be**

- Committed to the value and promotion of a particular subject.
- Dedicated to promoting their professional development, and that of others.
- Able to promote good behaviour consistently.
- Able to plan and take control of situations.
- Committed to contributing to the wider school and its community.
- Able to effectively promote the school's ethos and vision.
- Capable of handling workload and successfully prioritising work.
- Professionally assertive and clear thinking.
- Able to work flexibly, attending meetings, in addition to managing workload.

**Additional requirements**

**The successful candidate will have**

- An enhanced DBS certificate and barred list check.
- Evidence for their previous work experience.
- References.





#### HOW TO APPLY:

If you wish to apply for this post with St. Philip's Church of England Primary School you should follow the steps set out below:

- Visits to the school are strongly encouraged and this will be by prior arrangement. This will provide applicants with the opportunity to meet the leadership team and staff at the school. Please email [stphilips\\_primary\\_business@sch.warrington.gov.uk](mailto:stphilips_primary_business@sch.warrington.gov.uk) or call 01925 445391 if you wish to make a visit.
- Complete the teacher application form which is included with the advert
- Complete the application form fully, ensuring all details are accurate and all declarations are signed. Please ensure you enclose two professional referees, one being your current employer (with name and email addresses if possible).
- Write a letter to accompany your application, addressing the key characteristics and experiences outlined in the person specification, along with details of the unique contribution that you could make to St. Philip's Church of England Primary School. This letter should be no more than two sides of A4 in size 12 font. CVs cannot be accepted.
- Email completed application forms to [stphilips\\_primary\\_business@sch.warrington.gov.uk](mailto:stphilips_primary_business@sch.warrington.gov.uk) by the deadline below.

#### **\*\*TIMETABLE FOR THE SELECTION PROCESS\*\***

- **Closing date: Monday 19<sup>th</sup> January 2026 9.00am.**
- **Interview Date: TBA**
- **Start date: February 2026**

