

Risk Assessment for St Philip's Primary School

Colour run

Location: St. Philip's Primary School, Westbrook, Warrington, WA5 8UE

Name of organiser: Friends of St. Philip's

Date of assessment: 04th July 2024

Hazard	People at risk and how	Actions already in place	Further action required
Equipment placed on the ground for activities	Children, parents/carers and volunteers may trip over the equipment and cause an injury	Make everyone aware of the equipment that is placed on the ground, Ensure equipment is spread out throughout the course. First Aid Kit available for any injuries. Additional help and support from 2 first aid members. In an emergency we will call 999 and allow access to the field for emergency vehicles.	
Damaged equipment	Everybody	FOST to always check equipment is clean and suitable to use. Any damaged equipment will be removed and replaced. If equipment is broken during the event, remove out of reach of the children.	
Weather – very wet and muddy.	Slippery ground causing trips and falls resulting in injuries from participants and volunteers.	Check the ground is suitable for event, advise everyone to slow down if ground is wet. If the weather is unsafe to proceed such as stormy conditions, the event will have to be cancelled ONLY for EXTREME weather conditions. Remind children and their carers to bring appropriate clothing for outdoor weather conditions and for exercising. Details and FAQ will be given to the	

		parents/carers when they sign up to the event.	
Weather – hot and sunny	Heatstroke/ fatigue/ dehydration from everyone taking part.	Advice parents/carers on the forms beforehand to make sure their children and themselves are dressed appropriately for the weather such as, wear a sunhat, apply sun cream, drink plenty of water and wear appropriate footwear. There are shade spots and indoor shelter available for a break from the sun.	
Colour powder	Everyone who are standing nearby the colour run zone and by the running course	Advise those taking part to wear protective sunglasses. These can be purchased when purchasing a ticket. Colour powder only to be thrown by volunteers to children from Reception and above. No toddlers. If parents who purchase the small powder pouches wish to throw powder on their toddler it is their responsibility, not FOST.	
Sickness or any other illnesses	All participants taking part on the day of the event.	Advise and make the parents/carers aware that they should not attend the event if anyone is feeling unwell or have any symptoms that could be contagious. If anyone has diarrhoea or has been sick within 48hours of the event, they must stay at home. As the session will mainly be outdoors, this will allow everyone to get plenty of fresh air which reduces the spread of any viruses.	
Injuries	Everyone	Remind those who are participating in the events that they are physically safe to take part and not suffering from any injuries for which they need to recover from. Remind everyone to exercise safely and to stop immediately if they feel unwell. Children are to inform their adult if they	

		<p>feel uncomfortable or unwell during the event.</p> <p>Infants and juniors will have separate times. Participants will be put into groups/waves and they will be guided on when they can start their run to ensure there is plenty of space for everyone to run around the course.</p> <p>A reminder to everyone at the start of the run to keep their distance and to spread out to avoid falling over other children or bumping heads etc.</p> <p>First Aid Kit available from volunteers. And 2 x first aid aiders will be present on the day.</p>	
Rubbish and any other objects that need clearing away	<p>Children picking up dirty rubbish and putting fingers in their mouths.</p> <p>Children, parents/carers and volunteers tripping over objects that they were unaware of</p>	<p>Check the area is clean and tidy before and after the event.</p> <p>Provide hand sanitiser and wipes. Parents/carers are responsible for keeping an eye on their children.</p> <p>Toilets are available in the Odeon Cinema and in St. Philip's Church.</p>	
Lost child, parent/carer not watching or being with their child/children	Child	<p>Parents/carers are to be reminded that they are responsible for their child/children at the event.</p> <p>If a child is found upset and alone, reassure the child and keep them on the school premises until parent/carer arrives.</p> <p>The event is paused and a call out will be made on the microphone to ensure the child reunites with their adult as soon as possible.</p> <p>A volunteer may be on the school gate to ensure no children leave by themselves (however, this depends on numbers of volunteers on the day)</p>	<p>Volunteers to wear a hi-vis and lanyard so people are aware who to ask for help</p>

		Some of the volunteers are DBS checked and aware of safeguarding concerns.	
Falling over due to incorrect footwear and inappropriate clothing	Children and adults	Remind those taking part to wear suitable footwear and clothing e.g., trainers, comfortable sports clothing. Information will be detailed on the form and FAQ when tickets are purchased.	
Emergency within the school such as; fire alarm, safeguarding incident.	Everyone	The school building will be closed and the event will be taking place outside which is a safe place in case a fire happens. If any medical assistance is needed and the emergency services are required, they are able to enter the school field by the big gates. Ensure the area is clear so vehicles can access the grounds. If the school hall and church is open on the day (due to weather conditions for the stall holders) those inside must evacuate the building by the fire exits and meet on the school car park.	
Health conditions that may affect participation in the sessions	Children and adults	Remind parents/carers that children and adults should not take part if running around the course will cause further problems or injuries to the children or themselves.	
Unacceptable behaviour	Everyone	Anyone seen to be damaging equipment or the premises will be asked to leave (including wasting the powder when on a colour zone) A reminder to everyone on the day of the code of conduct and how no pushing, grabbing, tripping, shouting at others etc will not be tolerated and they will be asked to leave.	
Other Stalls	Everyone	Ensure all the stall holders are spread out safely and there is enough room for the public to walk around the area.	Waiting for more stall holders to sign up

		<p>Independent stall holders will be placed on the school car park.</p> <p>A volunteer will ensure they are set up correctly according to the 'Colour Run Layout 2024' design.</p>	
<p>Possible swimming pool set up on the junior playground for July 2024?</p>	<p>Everyone</p>	<p>Ensure the gates in between the infant and junior playgrounds (and the forest school gate) are closed and locked to stop anyone from accessing the pool during the event. Only open the gates for the volunteers who are helping set up when collecting water from the outside tap.</p>	<p>Collect keys from office</p>