## Year 2: Google Classroom Knowledge Mat

Subject	Specific Vocabulary	Google Classroom	Important knowledge
private	Not to share.	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	☐ I know how to edit work on Google Docs by dragging the cursor or
edit	Change or correct.	caps lock         a         S         d         f         g         h         j         k         I         Search           shift         Z         X         C         V         b         n         m         !         ?         shift	by selecting.  I know how to change
upload	Transfer data to another computer of system.		the text size, font, underline and make bold.
protect	Keep safe.		☐ I know how to insert images into Google docs.
password	A secret word made up of letters, numbers and symbols.	Google Classroom	☐ I know how to take a photo and edit it in the Photos app.
text size	How big the writing is.		☐ I know how to insert a photograph onto Google Docs.
insert	Put in.		☐ I know how to save work in Google Classroom.
align	Bring into a line.	Q W E R T Y U I O P 🗵	☐ I know how passwords can be used to protect information, accounts,
select	Highlighting text or object.		and devices. ☐ I know what is meant by 'private' and 'keeping
font	Style and size of the letters.		things private'.