



St Philip Westbrook C of E Primary School

"Together we aim high and with God's love we can fly"

Admissions Policy Academic Year 2024/2025

Adopted	21st May 2020
Proposal to vary oversubscription criteria related to church attendance due to closure during Covid-19 pandemic	10th July 2020
Approved by OSA	1st October 2020
Approved by Governors	15th February 2023



St Philip Westbrook

C of E Aided Primary School

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Admissions Policy 2024/25

St Philip is a Church Aided School and as such R.E, Collective worship and the whole ethos of the school is based on the teaching of the Church of England. Applications for admission will be considered for children whose parents wish them to attend a Church of England School.

1. The Governing Body is the admissions authority for this school. As a Church of England Aided school it does not have a catchment area, but admits pupils based on this Admissions policy. The Governors have a duty to:
 - i) Set the number of intended admissions. The Published Admission Number (PAN) for Reception is 90 pupils, with 30 pupils per class.
 - ii) Consult the Local Authority and adjacent admissions bodies before changing admission arrangements.
2. Admission selection is based on all those who have expressed preference for St Philip via the Local Authority application system. In the event of oversubscription, after the admission of children with an Education, Health and Care plan which names the school, the following descending order of priority shall be applied:
 1. Looked after children, previously looked after children, (including those previously in state care outside of England) and children who appear (to the admission authority of the school) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
 2. Children whose parent (or person with parental responsibility), carer or grandparent attends St Philip, Westbrook, at least once a month for the 12 months prior to application.
 3. Children who have a sibling in the school in the year of admission (siblings are full, half or step brothers or sisters and adopted/foster brothers or sisters who are living at the same address as part of the family unit or full brothers and sisters living apart).
 4. Children whose parent (or person with parental responsibility), carer or grandparent attends another Christian Church, recognised by Churches Together in Britain and Ireland, at least once a month for the 12 months prior to application.
 5. All other children.

Applications claiming priority on the grounds of involvement in the life and worship of a church must be supported, at the time of application, by a written declaration from the Minister of the church involved. If this is from a church other than St Philip,

Westbrook, this must be in sufficient detail in order to fully demonstrate that this is regular and habitual.

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

Any on-site pre-school provider is not affiliated to St Philip's Primary school and therefore attendance at any on-site pre-school does not guarantee admission to St Philip's Primary school.

CHILDREN IN CARE

A child in care is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989 at the time of making the application to the school.

The term previously looked after children is defined as children who were looked after, but ceased to be so because they were adopted, (or became subject to a child arrangements order or special guardianship order).

A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society

DEFERRED ENTRY

Parents can request that the date their child is admitted to school is deferred until later in that academic year or until the term in which the child reaches compulsory school age. Parents can request that their child takes up the place part-time until the child reaches compulsory school age.

TWINS AND CHILDREN OF MULTIPLE BIRTHS

The school admission code 2012 allows additional children to be admitted above the published admission number under very limited exceptional circumstances even when this breaches the infant class size limit. Twins and children from multiple births may exceptionally be offered a place/places *when one of the siblings is the 30th child admitted.

OVERSUBSCRIPTION

In the event of the total number of applications exceeding the number of places available, the Governing Body will offer places to children living nearest to the school defined 'as the crow flies' from the child's permanent place of residence to the school, measured using a Geographical Information address point system based on Ordnance Survey. This measures straight line distances from the address point of the permanent place of residence to the address point of the school.