# Year 6: Creating and Publishing Knowledge Mat

## Subject Specific Vocabulary

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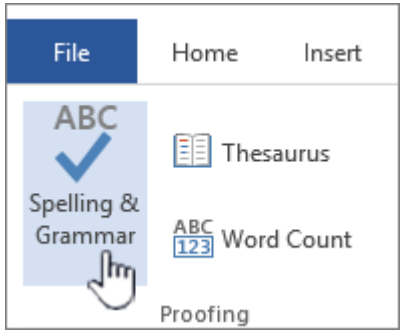
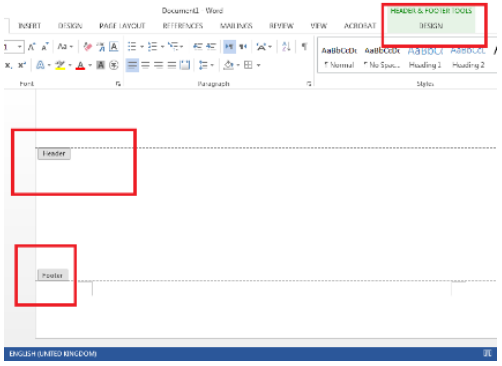
| **(N)etiquette** | The correct or acceptable way of using the internet. |
| **grammar check** | A computer programs that identify apparent misspellings and grammatical errors. |
| **multimedia** | Multimedia is the use of a computer to present and combine text, graphics, audio, and video with links and tools that let the user navigate, interact, create, and communicate. |
| **social media** | Web based technology to share ideas, thoughts and information. |
| **line spacing** | Line spacing determines the amount of vertical space between lines of text in a paragraph. |
| **PDF format** | PDF stands for "portable document format". Essentially, the format is used when you need to save files that cannot be modified but still need to be easily shared and printed. |
| **distribute rows and columns** | Helps you distribute all the rows heights and columns widths equally when row heights or column widths are not even. |
| **footers** | A footer is text such as a name or page number that can be automatically displayed at the bottom of each page. |
| **headers** | A header is the top margin of each page. It can be automatically displayed at the top of each page. |
| **page break** | A page break is a marker in an electronic document that tells the document interpreter that the content which follows is part of a new page. |

## Knowledge



## Important knowledge about E-Safety

- ❑ I know to add text and images to Google Docs.
- ❑ I know how to edit text and images in Google Docs.
- ❑ I know how to add features to a document to enhance its look and usability.
- ❑ I know how to use the sharing capabilities in Google docs.
- ❑ I know how to use tables within Google Docs to present information.
- ❑ I know how to write a letter using a template.
- ❑ I know how to access and action different strategies to limit the impact of technology on health.