

**RISK ASSESSMENT – SPECIFIC ACTIVITY/SITUATION**

**RISK ASSESSMENT REFERENCE NO:**

<b>WORKPLACE ACTIVITY:</b>	Extreme heat conditions	<b>DATE:</b>	13/07/2022
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<b>PERSONS AT RISK- AFFECTED BY ACTIVITY:</b>	Staff and Children
<b>ANY VULNERABLE PERSONS AFFECTED BY ACTIVITY:</b>	Staff and Children

**SETTING THE SCENE: - EXTREME HEAT**

Pupils/staff suffering from heat stroke or dehydration during outside PE or playtimes

Pupils and staff suffering from sunburn at playtime and lunchtime

Classrooms and offices getting uncomfortably hot, though there is no upper limit in heat temperatures within the workplace.

Kitchen getting uncomfortably hot

<b>POTENTIAL HAZARDS</b>		<b>Assessment of Risk</b>		
<b>REF.</b>		<b>Low</b>	<b>Med</b>	<b>High</b>
1.	Heat Stroke or dehydration in external areas		X	
2.	Sunburn at lunchtime or playtime		X	
3.	Rooms too hot causing drowsiness		X	
4.	Kitchen too hot causing staff to become lightheaded		X	

**EXISTING CONTROL MEASURES**

1. Access to drinking water for all adults and pupils  
PE to take place indoors with regular breaks. Non – exertion activities to be planned  
Encourage pupils and staff to spend regular periods of time in shade when outdoors.
2. Message sent to parents to remind them to apply sun cream and send caps/sun hats with the children every day.  
Some pupils/staff may need to remain inside due to risk of severe sunburn (i.e. light skinned people)

# St Philip's Primary School Extreme Heat Risk Assessment

3. Provide access to cold water for pupils and staff throughout the day  
 Remind staff that loose fitting clothing is permitted.  
 Pupils can wear PE clothing, rather than school uniform, if they find it cooler.  
 Staff can bring in additional fans with permission of Site Manager (visual checks carried out by SM prior to use). Fans from home to be taken off site at end of each day.  
 Keep blinds and window coverings closed to reduce risk of sun heating up classrooms/offices.  
 Electrical equipment fully switched off rather than being left on standby. Electrical lighting switched off whenever not in use to reduce heat generation.  
 Site Manager to open windows in all rooms each morning prior to school opening.  
 Reception children to be limited to covered area in the outdoor classroom
4. Discuss provision of cold meals during extreme hot weather, to reduce use of ovens and fryers as much as possible.  
 External doors in Canteen area only to be opened and all windows to be opened whilst catering team on site.

INITIAL ASSESSMENT OF OVERALL RISK	LOW		MEDIUM	X	HIGH	
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RISK RATING = SEVERITY x LIKELIHOOD		
Rating	SEVERITY of injury/disease	LIKELIHOOD of occurrence
HIGH	Fatality; major injury or illness causing long term disability	Certain or near certain to occur
MEDIUM	Injury or illness causing short term disability	Reasonably likely to occur
LOW	Other injury or illness	Unlikely to occur

ADDITIONAL CONTROL MEASURES - (IF APPLICABLE)	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE
Advise kitchen on cold meal options for the 2 days		14.07.2022

**Note:** Re-assessment required if overall residual risk is Medium

ADDITIONAL INFORMATION: (Notes, comments, further details, outline procedures, safe systems of work, standards, drawings, etc.)

Risk Assessment Circulation List (tick box)			
Employees	X	Management	X
Other – Specify:			
Signature of responsible person:		Date:	
		13.07.2022	

St Philip's Primary School Extreme Heat Risk Assessment

Assessor:	Paul Stanley	Signature:	<i>P.Stanley</i>
Date Assessed:	15/07/22	Review Date:	19/07/22

RISK ASSESSMENT REVIEW - COMMENTS			
Date:			
Reason for Review			
Reviewed By:		Signature:	

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