



# St Philip Westbrook C of E Primary School

"Together we aim high and with God's love we can fly"

## Behaviour Policy

Date of Review	Action
September 2013	Updated with new Hope Christian Value
September 2015	Changes made to praise and consequences – Dojo system introduced
July 2017	Update regarding search and confiscation, Happy Lunchtimes
May 2018	Incident Log added
Sept 2018	Bronze, Silver & Gold dojo awards added & class rewards amended
Dec 2018	Further updated HBT language
February 2019	Updated Happy Lunchtimes
March 2021	Covid-19 behaviour update and remote learning behaviours added in

## Aims

Our Christian values are at the heart of our school and create a loving environment that promotes the care and nurture of the whole community.

Our school vision 'Together we aim high and with God's love we can fly' is lived out day by day and ensures that there are the highest expectations in developing positive relationships, where children value and respect one another and try hard to be considerate, responsible and caring members of our school.

The Holy Spirit, our Comforter, helps us to behave: Galatians 5:22-23: "God's Spirit makes us loving, happy, **peaceful**, patient, kind, good, **faithful**, gentle, and self-controlled.

Our Behaviour policy is based upon the following Christian values:

- Respect
- Fellowship
- Trust
- Wisdom
- Compassion
- Fairness
- Perseverance
- Hope

These values underpin all our work and are reflected in our school rules; we encourage children to apply these values throughout school life and beyond.

Some adaptations and additions to the Behaviour Policy are currently needed due to the Coronavirus pandemic: for these adaptations and additions, please see Appendix A.

## Behaviour Rules

### Respect

We show respect for people and the environment.

### Perseverance

We always try our best even if it's hard.

### Compassion

We care for and try to understand one another.

### Trust

We are responsible and try to tell the truth.

### Wisdom

We make good choices.

### Fellowship

We value and forgive one another.

### Fairness

We are fair to one another.

### Hope

We begin each day afresh and try to do our best.

To encourage positive behaviour we praise, reward and identify the positive, and when necessary apply sanctions to combat negative behaviour.

#### Praise in Public & Reprimand in Private (PIP & RIP)

The most important part of our behaviour code is the use of praise. There is an attitude of positive praise and encouragement in all classrooms. Ideally each child should be praised for something they have done every day. Children who behave well and co-operate should be praised for good behaviour, this will improve their self-esteem. Each class teacher will use a range of privileges and awards to reward good behaviour and work.

If there has been an issue with a child's behaviour, the child should be spoken to in private, not in front of the class, and asked reasons why they have behaved in this way.

Through all aspects of our work with children we seek to resolve problems and enable children to move on and overcome any difficulties they may have. We also emphasise that each day provides a fresh start, as a Christian school we believe we should give everyone the chance to try again.



***Together we aim high and with God's love we can fly.***

#### **In the classroom:**

##### Individual rewards:

- Verbal and non-verbal praise
- Stickers
- Praise pad
- Certificates awarded during a unit worship
- Headteacher Award during a Celebration Assembly – staff should keep a record of which children have received this so that over the course of a child's lifetime in school they should have received this award at least once.
- Name on sunshine (Reception and Year 1), at least 10 positive per day.
- Dojos awarded (Y2 – Y6), at least 25 positive per day to be awarded by individual or group points. The positive and negative Dojo must be set up to relate to each Christian value.
- Bronze, Silver and Gold award certificates for 100, 200 and 300 dojos reached in each school year. These should be given the week that the child reaches the total during individual class worship.
- Star of the Week (all children must be awarded this at least once throughout the year, staff must keep a record). Note that the Dojo chart should be shared at least 3 times per day – before break, before lunch and at the end of the day.

##### Class rewards:

In Reception, the whole class will be awarded warm fuzzies, by staff or prefects for behaving well. These warm fuzzies will be collected and counted towards a special treat to be awarded at the end of each half term.

Other classes receive the class reward via lunchtime fuzzies.

### **Consequences:**

Reception and Year 1 will use the sunshine and cloud system:

1. Verbal warning
2. Name on grey cloud
3. Name on thunder cloud
4. If behaviour continues 5 minutes of the next playtime lost
5. Parent informed

Y2 – Y6 will use the Class Dojo system:

1. Formal warning
2. Name on board
3. Individual negative Dojo given (relating to a Christian Value)
4. 5 minutes of next playtime lost
5. Move to another classroom and see a Unit Leader/Deputy
6. Sent to Headteacher and parent informed

### **Severe Misbehaviour:**

This means when a child:

- Blatantly refuses to do what an adult has asked them to do
- Destroying or defacing property with intent
- Using violence
- Using unacceptable language including swearing, racist comments or unacceptable homophobic, biphobic and transphobic language
- Bullying others (see Anti-Bullying policy)

If children do any of the above they will be sent directly to the Headteacher (or senior leader in their absence) who will inform the parents of the child and issue any consequences needed.

Children who display persistent severe misbehaviour who may be excluded if all other strategies have failed.

### **School Script for Tackling Homophobic, Biphobic and Transphobic (HBT) Language, Racist Language and Unacceptable Language**

- Ask the pupil 'What do you mean by that? 'Do you know what that word means?'
- Explain to the child what the word means in an age-appropriate way.
- Say to the child 'Our Christian values of.....'
- Put it in a personal context to the child. 'How would you feel if.....?'

### **Happy Lunchtimes**

During lunchtime, midday staff follow the Happy Lunchtimes rewards and sanctions procedures.

#### **Rewards**

1. Each midday will have 'fuzzies' which are rewarded to individuals from any class each day, these are then collected in tubes located in each classroom. Children will need to put these in their pocket until the end of lunchtime.
2. These are **compared** (not counted) in Thursday worship each week, with a winning class declared. Classes in the Infants will have the opportunity to decide upon their class reward that week; Junior classes receive an extra slot in the Ball Park or can choose to use special equipment.
3. Each midday will nominate 1 pupil per week for the class(es) they are in charge of and give the name to the teacher on a **Wednesday**. The teacher will then need to write the child's name on a certificate to be given out the next day (Thursday) in worship.

#### **Sanctions**

1. Quiet word / raised eyebrow / amicable solution

2. 2 minute timeout and apology. This should be 5 minutes where the pupil is uncooperative or cheeky. Their name should be written in the class book.
3. Sent in to the office to see Mrs Wightman or Mrs Deakin who will speak to the child. The child will then be brought back to the original supervisor who noticed the behaviour to complete Step 2 above, reinforcing the authority of the midday staff. Step 3 may be used for bullying, violence, and cases where a pupil refuses to accept the authority of the staff. The child's name should be written in the book and the class teacher told.

### **Incident Log (Purple Folder in each classroom cupboard) See Appendix B**

Each class must have an incident log sheet kept securely in a purple folder in their locked classroom cupboard. Teachers must complete this as appropriate using the codes and details on the sheet. These are analysed each half term and action taken if necessary.

### **Search and Confiscation**

Pupil belongings, including content on mobile phones, may be searched by staff if deemed necessary. Confiscation of pupil belongings, including mobile phones, may take place as a result. Pupils may be banned from entering the school premises with a mobile phone. Further details can be found in the Anti-Bullying Policy.

### **Homework Room**

Children who have not completed their homework in KS2 attend the Homework Room for fifteen minutes. A letter will be sent home to inform parents if this happens on three separate occasions. Children should be able to complete their homework unaided and have all the resources needed to do it. Children will be expected to work in silence to enable reflective thinking.

### **Other**

Parents are informed by the class teacher of incidents of either positive or negative behaviour on a frequent basis. Home school links are very important in improving behaviour and in ensuring success. Children who misbehave regularly will have a behaviour book which is sent home each night.

If a child, or group of children, constantly chooses to break the rules then the matter will be directed to the Headteacher.

## Appendix A

### Behaviour Policy Changes for Covid-19 Arrangements

The behaviour policy will still be followed however please note the change in:

#### Additional rules:

I will:

#### **Each child will:**

- ◆ Follow the social distancing rules in class and on the playground.
- ◆ Tell an adult if I feel unwell.
- ◆ Tell a teacher or an adult if I am worried about something.
- ◆ Not bring things into school from home, except for my snack, lunchbox, PE kit and book bag.
- ◆ Only use the equipment provided to me by school and no other – making sure that I don't share these.
- ◆ Not mix with any other children in the school, except for those in my group.
- ◆ Only enter and exit the school building from the designated points.
- ◆ Only play in the designated areas outside.
- ◆ Only go to the designated toilet.
- ◆ Follow good respiratory hygiene: cough or sneeze into my elbow or tissue (catch it bin it kill it) and avoid touching my mouth, nose and eyes with my hands.
- ◆ Follow good hand hygiene - use soap and water to wash my hands for 20 seconds, dry them properly and place the hand towels into the bin.
- ◆ Use antibacterial gel only when asked to do so by an adult and make sure it is dry before I touch anything.
- ◆ Behave well at all times to maintain the safety of myself and others.
- ◆ Ensure that any messages I write on my device are kind and polite, both when I am in school and at home.
- ◆ Follow these expectations and know that if I don't, there will be consequences that may include me being in a class on my own.
- ◆ Attend school regularly and be on time.
- ◆ Follow government guidance around social distancing and meeting other people outside of school.
- ◆ Follow the school rules and values.
- ◆ Do all my class work as well as I can and know that things might be a bit different to a 'normal' school day.
- ◆ If I can't come to school as I have to self-isolate, or if there is a lockdown again, I will complete all my online learning as well as I can each day.
- ◆ Be friendly, respectful, polite and helpful to others.
- ◆ Wear my full school uniform each day.
- ◆ Follow the rules on staying 2 metres apart from all adults in school.

#### Remote Learning Behaviours – see Pupil Remote Learning Policy

All pupils using video communication must:

- Communicate in groups – one-to-one sessions are not permitted.
- Wear appropriate clothing – this includes others in their household.
- Be situated in a suitable area within the home with an appropriate background.
- Use appropriate language – this includes others in their household.
- Maintain the standard of behaviour expected in school.
- Use the necessary equipment and computer programs as intended.
- Not record, store, or distribute video material without permission.
- Try to position themselves in an area with a stable internet connection to avoid disruption to lessons. (Where this is not possible, a paper pack can be provided by school.)
- Always remain aware that they are visible.

All pupils using audio communication must:

- Use appropriate language – this includes others in their household.
- Maintain the standard of behaviour expected in school.
- Use the necessary equipment and computer programs as intended.
- Not record, store, or distribute audio material without permission.
- Ensure they have a stable connection to avoid disruption to lessons.
- Always remain aware that they can be heard.

### **Rewards:**

Individual rewards:

- Name on sunshine (Reception and Year 1) **put up by the adult.**
- Dojos awarded (Y2 – Y6 only)
- Verbal praise

Class rewards:

No fuzzies to be given.

### **Consequences:**

Reception and Year 1 will use the sunshine and cloud system:

6. Verbal warning
7. Name on grey cloud
8. Name on thunder cloud
9. If behaviour continues 5 minutes of the next playtime lost
10. Head/deputy informed and parent informed

Y2 - Y6 will use the Class Dojo system:

7. Formal warning
8. Name on board
9. Individual negative Dojo given (relating to a Christian Value)
10. 5 minutes of next playtime lost
11. Head/deputy informed and parent informed

### **Happy Lunchtimes**

#### **Rewards**

4. Verbal praise

#### **Sanctions**

4. Quiet word / raised eyebrow / amicable solution
5. 2 minute timeout and apology.
6. 5 minute timeout for repeated behaviour or where the pupil is uncooperative or cheeky.
7. Teacher informed after lunch and parent informed at end of the day for step 3.
8. If behaviour continues on subsequent days Head/deputy informed



**Appendix B**

*St Philip Westbrook CofE Aided Primary School - Incident Log*

Incident Type Code:

E - Emotional (unfriendly, excluding, tormenting, threatening)  
P - Physical (pushing, kicking, hitting, punching or any use of violence)  
C - Cyber bullying (internet, email, camera, text messaging and calls)  
S - Sexual (unwanted physical contact, sexually abusive comments)

V - verbal (name calling, teasing, spreading rumours)  
Ex - Extortion (demanding money/goods etc with threats)  
R - Racist (racial taunts, graffiti, gestures)  
HBT - Homophobic, biphobic or transphobic (saying unkind things about someone who is lesbian, gay, bisexual or trans)

**Class:** \_\_\_\_\_ **Date started:** \_\_\_\_\_

Date	Victim's Initials	Perpetrator's Initials	Incident type code	In or outside school	Parents informed?	Details/Action taken