



**St Philip Westbrook**  
**C of E Aided Primary School**  
*'Together we aim high and with God's love we can fly'*

**St Philip's Centre**  
**District Centre**  
**Westbrook**  
**Warrington**  
**WA5 8UE**

**Mrs J Wightman**  
**Headteacher**

**Tel: 01925 445391**

4<sup>th</sup> January 2021

Dear Parents/Carers,

Happy new year, unfortunately this isn't the start of the new year that we envisaged.

Following a thorough review of our whole school risk assessment, I am sorry to inform you that we have no option but to close St Philip's for most pupils.

Approximately 70% of our teaching and support staff have informed me that they do not plan to attend school if we plan a full opening for all children in line with direct health and safety guidance from their unions.

Unfortunately, with this proportion of staff following advice from their unions we only have sufficient staff to enable all pupils in Reception to attend as normal and pupils in Y6 to attend school as normal from Monday to Thursday and until 1pm on Friday. Children in Y1 – Y5 (and children in Reception and Y6 on Friday afternoon) will only be able to attend if they have an EHC plan, are on our vulnerable list or have a parent who qualifies as a critical worker.

If your child already attended school in the summer term, when school was closed for most pupils, you do not need to complete an application form but you do need to let us know if you wish your child to take up this place by 3.00pm today.

If your child did not attend school during lockdown and they are eligible to attend as you are a critical worker then you will need to complete the attached critical worker form and return to school by 3.00 pm today. Please do not send your child to school tomorrow unless you have received confirmation of a place.

Please note that from 5<sup>th</sup> January until further notice only children who are in Reception, Y6, are vulnerable, have an EHCP or are on our register with a confirmed critical worker place will be able to attend school tomorrow.

I sincerely apologise for the very short notice and disruption this situation will mean for you all but as I was only informed by staff yesterday and today of their intentions. While primary children may not themselves be at high risk, we need to reduce the number of opportunities for transmission to our staff, pupils and the wider community.

Whilst our building will be closed for most pupils, children will still be expected to undertake remote learning which teachers will facilitate with live lessons and independent activities during usual school times. These times are different for each year group and are detailed below.

Teachers will be supervising children in school as well as facilitating online learning. This will involve direct teaching with instructions for the task which the teacher will then monitor. This

worked very successfully last term with a class who had to isolate at home. Teachers are now required to contact families of all children who do not complete their daily tasks. Our Home School Agreement, which all parents were asked to agree to before children returned to school in September, makes the expectations for remote learning clear.

Families with children who are entitled to Free School Meals (FSM) (not including all infant children who do not pay for school meals and are not entitled to FSM) will be contacted regarding arrangements for collecting food once we have liaised with our school meals service.

### **Online Learning Remote Timetable: Year 1 – Year 5**

Year Group	Learning	Break	Learning	Lunch	Learning	Break	Learning	Finish Time
Year 1	9:00am	10:20am	10:40am	12:10pm	12:55pm	2:00pm	2:20pm	3:05pm
Year 2	9:05am	10:40am	11:00am	12:35pm	1:20pm	2:20pm	2:40pm	3:15pm
Year 3	8:50am	10:00am	10:20am	11:55am	12:40pm	1:40pm	2:00pm	3:05pm
Year 4	8:40am	10:20am	10:40am	12:20pm	1:05pm	2:00pm	2:20pm	2:55pm
Year 5	9:00am	10:40am	11:00am	12:45pm	1:30pm	2:30pm	2:50pm	3:20pm

Thank you in anticipation of your support and understanding in these highly challenging and difficult times. We hope to welcome you all back as soon as we are able to.

Yours sincerely



J Wightman  
Headteacher