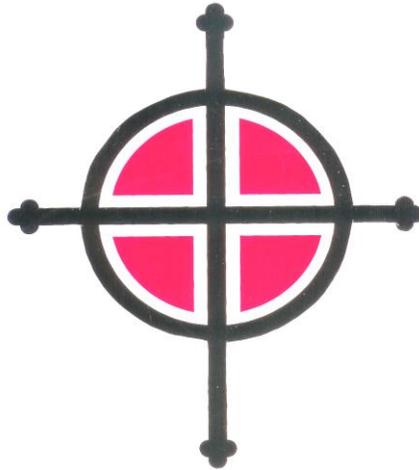


# Welcome to St Philip Westbrook CE Aided Primary School



*May we take this opportunity to welcome you and your child to St Philip Westbrook Church of England Aided Primary School.*

*Parents often express a wish for an information booklet to help prepare their children for entry into school and the experiences they encounter.*

*We hope that this booklet will answer that need and that it will be the start of a happy relationship between home and school.*

*We believe that children learn best when there is a close partnership between home and school. We look forward to developing a strong partnership with you in the forthcoming year as your child embarks on an exciting learning journey with us here at St Philip's.*

***'Together we aim high and with God's love we can fly.'***

## School Information

Headteacher:	Mrs J Wightman
Deputy Headteacher:	Mrs A Deakin
Reception Unit Leader:	Miss S Parsons
School Business Manager:	Ms J Power
Admin Assistant:	Mrs R Johnson
Admin Assistant:	Mrs L Thornton
Receptionist:	Mrs D Henshaw
School Telephone Number:	01925 445391
School Website:	<a href="http://www.stphilipwestbrook.co.uk">www.stphilipwestbrook.co.uk</a>
School Email Address:	<a href="mailto:stphilips_primary@warrington.gov.uk">stphilips_primary@warrington.gov.uk</a>

(Please do not use any other school email addresses to contact school as these are not monitored on a regular basis.)

## Times of the School Day

Gates Open & School Opens:	8:40am
School Day Begins:	8:50am
Lunchtime for Reception children:	12:00 noon – 1:00pm
School Day Ends for Reception:	3:15 pm

**\*\* Different for the first two weeks – see the next section \*\***

## **In September**

In September we have a staggered intake from Thursday 5<sup>th</sup> September for two days and two weeks to help the children settle happily into school, your child has been placed in a specific class and will attend mornings on one of the weeks and afternoons on the other.

The morning session will be from 9am – 11.30am. The afternoon session will be from 12.30 pm – 3.00pm. You will need to bring and collect your child from the gates used for Share-a-Bear sessions.

Group 1: Mornings the first two days and first full week, afternoons the second week

Group 2: Afternoons the first two days and first full week, mornings the second week

From the third full week of school (Monday 23<sup>rd</sup> September) all children will attend full time. Parents will drop off at the classroom door and collect at the end of the day from the classroom door, please ensure that we know any arrangements for collection as we ensure that children go home with their designated parent or carer. **Please note that we will not allow anybody else to pick up your child without prior notice.**

## **Further Parent Meetings**

In the autumn term we will hold a Reading Meeting for parents, here you will find out more about how your child will learn to read and how you can support at home.

During the first half term you will also have the opportunity to meet your child's teacher for a Parent Consultation Meeting where you will be able to discuss how your child is settling in at school and the progress that they are making.

## **School Uniform**

Please purchase from:

Touchline

<http://www.touchline-embroidery.co.uk/st-philip-westbrook/>

Alpha School Wear

<https://alphaschoolwear.com/>

Winter: Red sweatshirt/cardigan or V neck jumper with school logo. Cardigans that do not stay on shoulders will need to be buttoned up.  
White polo shirt (must be tucked in)  
Grey trousers or skirt

Summer: Red and white checked dress  
Grey shorts or trousers  
White polo shirt

PE: White t shirt  
Red shorts  
Black pumps

(A tracksuit is not needed for Reception)

Please note that all skirts, dresses and shorts need to be at least knee length.

In addition to the above children's socks must be plain, and not patterned, and can be black, white or grey. Tights can be black, grey or red.

Hair that is long enough to be tied back must be done so with a plain black or plain red bobble. There should not be any other hair accessories worn apart from a plain red or black hairband/ small bow /small clips. Bands, bobbles, bows that are large, sparkly, multi-coloured, have hair extensions etc are not to be worn for school.

Hair should not be dyed nor have patterned designs shaved in. Extreme hair styles are not allowed. Heads must not be shaved below a number 2.

Jewellery is not allowed to be worn in school. However, a watch and plain stud earrings are permitted.

Nail varnish and make-up should not be worn. Picture transfers on skin, imitating tattoos should not be worn.

**ALL CLOTHES AND FOOTWEAR SHOULD BE CLEARLY MARKED WITH CHILDREN'S NAMES. PE kits will be sent home each half term.**

### **School Bags**

Due to limited cloakroom space children can only bring:

- a drawstring pump bag for PE
- a reading book bag.

**BAGS SHOULD BE CLEARLY MARKED WITH CHILDREN'S NAMES.**

## **Water Bottles**

All children should bring a water bottle to school. These must contain plain water as flavoured water, juice etc is not allowed to be drunk in the classroom.

**WATER BOTTLES SHOULD BE CLEARLY MARKED WITH CHILDREN'S NAMES. They should be carried into school and placed in the appropriate storage space for the class. (Please do not put water bottles in book bags.)**

## **Lunchtime**

All Reception children are entitled to a free school meal, each day. Please ensure that you have completed and returned the form from the school meals team to indicate whether you would/would not like your child to receive a universal free school meal. All dietary requirements are catered for. All children have their lunch in the main hall and are supported by mid-day assistants and older children.

## **Playtime**

Children have healthy snacks at playtime and can choose from free fresh fruit that is provided for them or alternatively they can bring a healthy snack from home. This must be a choice from the following:

Any fresh fruit or vegetable  
Bread or Toast (with butter only)

## **Holidays**

The government ask parents not to take holidays during term time. The Headteacher will not authorise term time holiday absence and this will be recorded as unauthorised absence on children's end of year reports.

## **Absence**

Please telephone the school before 9.30am on the first day of absence to let us know your child is unable to attend school.

**Please note that children must remain absent from school for 48 hours following the last incident of vomiting or diarrhoea.**

## **Other Adults Collecting Children**

If another adult is to collect your child after school, please inform us in person, or via a note to the class teacher.

## **The Curriculum**

Our website contains information under Curriculum, there is also a Reception Parents' Guide which provides details of what you can expect your child to be able to do according to ages and stages of development. Under Reading you will find Phonics information and a video demonstrating the correct pronunciation of sounds (phonemes).

As a Christian community the school places a strong emphasis on worship and spiritual development throughout school. We strongly believe in the development of the whole child and at St Philip's we aim to develop the mind, the body and spirit:

We base our values on the teaching of Christ and these underpin all of our work in school, these are:

Respect

Perseverance

Compassion

Trust

Wisdom

Fellowship

Fairness

Hope

Spiritual awareness is further enhanced by the religious education programme provided by the school which helps the growth of the children's understanding of God; we also believe it very important to develop children's understanding of other faiths and cultures.